

## **LEGAL NOTICE AND PRIVACY POLICY**

### OBJECTIVE

This Website has been designed to inform about the services offered by the entity Eurocontrol Asesores Contables y Tributarios SL, with registered office in C/ Córdoba, nº 2, de Las Rozas, province of Madrid, Postal Code 28231, España (Spain), and also for reception of possible clients, commercial contacts and enquiries about employment.

### INTELLECTUAL PROPERTY:

The intellectual property rights of the Website [www.eurocontrolasesores.com](http://www.eurocontrolasesores.com), its source code, design, navigation structure and the distinct elements included in them are the property of Eurocontrol Asesores Contables y Tributarios SL, which owns the exclusive use of the exploitation rights for them in any format and, especially, the rights of reproduction, distribution, public communication y transformation, in accordance with applicable Spanish and E.U. legislation.

The home page of Eurocontrol Asesores Contables y Tributarios SL, the pages in the Website and the information or elements contained in them include texts, documents, photographs, drawings, graphic representations, computer programs, and logos, trademarks, commercial names, or other distinctive signs, protected by rights of intellectual property, relating to which Eurocontrol Asesores Contables y Tributarios SL is owner or legitimate user or licensee. .

### CONTENT:

Through this Website information is provided relating to services intended for public knowledge which in every case will be subject to the terms and conditions expressly itemized in every case, and which are accessible from this Website, which are subject to applicable legal provisions.

### ACCESS Y USE:

The Access to this Website and the use which can be made of the information and content in it are exclusively the responsibility of the user.

The conditions of access to this Website are subject to current law and the principles of good faith and lawful use by the user, and any kind of action to the detriment of EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L. is prohibited.

The use of this Website for illegal or unauthorised purposes is categorically prohibited.

Any form of exploitation, is prohibited, including any reproduction, distribution, transfer to third parties, public communication or transformation using any medium or medium of the abovementioned works, creations and distinctive signs without prior express permission of their respective holders. Violation of this prohibition constitutes an offence punishable by law.

However, at your own risk, you may download or make copies of such items for personal use only, provided that does not infringe any intellectual or industrial property rights of EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L., nor alter them in whole or in part . In no case, would this mean that a permit or license would be obtained of the ownership rights of EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L..

It is prohibited, except as expressly authorized by EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L., to present the Web pages of EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L., or the information contained in them including frames, distinctive signs, trademarks or trade names or trademarks of another person, company or entity.

### RESPONSIBILITY:

EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L. is not responsible in any way for any damage that might be caused to the users to this website, or any other, by the illegal or improper use thereof, or the content and information accessible or made available through it.

### SERVICE:

EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L. reserves the right to suspend access to its website, without notice, at its discretion on a temporary basis, for technical or any other reasons, and to modify unilaterally the conditions of access, and all or part of its contents.

### GENERAL:

For any legal question or matter relating to the Website of Eurocontrol Asesores Contables y Tributarios SL, Spanish law will apply, and for the resolution of all conflicts derived from or related to the use of this Website, the competent authorities are the Courts and Tribunals of the domicile of the user. Access to the

Website of Eurocontrol Asesores Contables y Tributarios SL implies the acceptance of all the conditions noted.

#### HYPERLINKS:

The hyperlinks included in the Website of Eurocontrol Asesores Contables y Tributarios SL can direct the user to Web pages of third parties. Eurocontrol Asesores Contables y Tributarios SL does not assume any responsibility for the content, information or services which may appear in these Websites, which will have a character exclusively for information and which will in no situation imply a relationship between Eurocontrol Asesores Contables y Tributarios SL and the persons or entities who own such content or who own the Websites.

#### POLICY ON PRIVACY AND DATA PROTECTION.

##### GENERAL:

As far as Spanish Data Protection law is concerned, - the "Ley Orgánica 15/1999, de 13 de Diciembre, de Protección de Datos de Carácter Personal", Eurocontrol Asesores Contables y Tributarios SL, reports that it complies fully with current law in relation to data protection, and with the commitment of confidentiality which is typical for its activity.

Eurocontrol Asesores Contables y Tributarios SL, informs you of the existence of files of personal data, owned by Eurocontrol Asesores Contables y Tributarios SL, for the purposes which are appropriate for management, communication and information. These files are registered with the Spanish Agency for Data Protection, the "Registro General de la Agencia Española de Protección de Datos", to which the user can obtain Access in order to check their location.

##### SECURITY MEASURES AND LEVELS

EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L. has taken the necessary measures to maintain the level of security required, depending on the nature of personal data and the circumstances of treatment, in order to avoid, as far as possible and according to the state of technique, alteration, loss, or unauthorized access.

##### SCOPE OF APPLICATION:

The structure of files, equipment and information systems, in order to comply with current legislation on data protection shall apply to all files, either temporary or permanent, of EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L., containing data of a personal nature and any equipment or information system that treats them.

All staff employed by EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L. and Treatment Managers are required to comply with that legislation, with special attention to their duties and obligations, which will be duly determined by EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L..

##### DATA COLLECTION:

The acceptance of these conditions requires the user to provide certain data necessary for the provision of the services, which will be requested of that person through forms or through the Web page. At the time of data collection, the user will be informed of his rights.

So that the information that our files contain is kept always up to date and does not contain error, we ask our clients and users that they inform us as soon as possible of modifications or corrections to their information of a personal nature.

##### EXERCISE OF RIGHTS:

The rights of Access, rectification, cancellation and opposition can be exercised by the user, or by his/her representative, through a written and signed petition addressed to Eurocontrol Asesores Contables y Tributarios SL, C/ Córdoba, nº 2, de Las Rozas, Madrid, Postal Code 28231, España (Spain). Nevertheless, other methods may be used provided these allow the identity of the client who exercises any of the foregoing rights to be recognised.

##### CONSENT:

The user provides consent so that Eurocontrol Asesores Contables y Tributarios SL may use his or her personal data in order to carry out and complete the contracted services properly.

The completion of the form included in the Website or the sending of emails or other communications to Eurocontrol Asesores Contables y Tributarios SL, implies the express consent of the client and the inclusion of their personal data in the corresponding file owned by Eurocontrol Asesores Contables y Tributarios SL

At the time of the request for this information, the customer or recipient of information, will be informed of the purpose for which data is collected, the identity and address of the File Manager and the user's authority to exercise the rights of access, rectification, cancellation and opposition to the processing of the data.

THIRD PARTIES ASSIGNMENT: EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L. does not provide personal information without the express consent of the owners, that must be given on each occasion, and these would only be ceded for the reason provided, and always with the consent of the user or customer.

#### CONFIDENTIALITY AND PROFESSIONAL SECRECY.

The information included in all private communications between Eurocontrol Asesores Contables y Tributarios SL and its clients or users will be treated with absolute confidentiality and Eurocontrol Asesores Contables y Tributarios SL commits itself to the obligation of the confidentiality of information of a personal nature, to its duty to protect these and to adopt all the measures necessary to avoid their alteration, loss and treatment or or unauthorised access, in accordance with what is established in the Spanish regulationS ON Security Measures for files containing personal data.

In addition, information of any type which the parties exchange between themselves will also have the nature of being confidential, if such is agreed that it is of a confidential nature, or which simply arises from the content nature of such information. The visualization of data through Internet, will not lead to direct access to information, unless there is express consent of the owner on each occasion.

We recommend that the client does not provide to any third party THEIR identification, password or reference numbers that EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L. may provide. Also, to ensure that professional secrecy between EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L. and the client is maintained in all client communications, the client/user should not disclose confidential information to third parties.

#### CHANGES IN THE SECURITY POLICIES AND SAFETY OF DATA PROTECTION:

EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L. reserves the right to change its security policy and data protection in order to adapt to new legislation or case law as well as those arising from existing codes of conduct in the matter, or strategic corporate decisions, which would result on that date of publication of this change on the website of EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L..

#### CONTACT ADDRESS:

The Web site [www.eurocontrolasesores.com](http://www.eurocontrolasesores.com), is managed by EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L., CIF B82169558. The file created is located at the registered office, which is established for the purposes of this Legal Notice in EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L., C/ Córdoba, nº 2, Las Rozas, Madrid province, with Zip Code 28231, Spain, under the supervision and control of EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L., which assumes responsibility for the security measures of technical and organizational nature to protect the confidentiality and integrity of information in accordance with the provisions of the Organic Law 15/1999, of December 13, Protection of Personal Data, and other applicable legislation.

Eurocontrol Asesores Contables y Tributarios SL, in view of Spanish law Ley 34/2002, "Servicios de la Sociedad de la Información y del Comercio Electrónico," informs that the broad acceptance of that Law brings together among these services the provision of information electronically (via Internet). In every case, the applicable rules and law are those in the Spanish law of Data Protection, the "Ley Orgánica 15/1999, de 13 de Diciembre, de Protección de Datos de Carácter Personal", and its regulations that develop it, especially with reference to the obtaining of personal data, information for those interested, and the creation and maintenance of files including personal data.