

## **PRIVACY POLICY**

### **GENERAL:**

For the purposes of the provisions in the European Regulation of Data Protection EU 2016/679, 27 April, of Parliament and the Council and the remaining existing national regulations, Eurocontrol advisors Contables y Tributarios SL, informs that it fully complies with current legislation on protection of personal data, and the requirements of confidentiality relating to its activity.

Eurocontrol Asesores Contables y Tributarios SL informs you of the existence of a system of treatment of information, owned by Eurocontrol Asesores Contables y Tributarios SL, for the purposes of management, communication and information. This system is described in the corresponding Register of Activities of Treatment, which can be accessed by the user to check the status of the data.

### **SECURITY MEASURES AND LEVELS**

Eurocontrol Asesores Contables y Tributarios SL has adopted the necessary measures to ensure the security of the information, as required by article 32 of the RGPD, according to the nature of the personal data processed and the circumstances of treatment, in order to avoid, as far as possible and according to the state of technique, alteration, loss, treatment or unauthorised access, ensuring the confidentiality, integrity and availability.

### **SCOPE OF APPLICATION:**

EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L. has taken the necessary measures to maintain the level of security required, depending on the nature of personal data and the circumstances of treatment, in order to avoid, as far as possible and according to the state of technique, alteration, loss, or unauthorized access.

All staff employed by EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L. and Treatment Managers are required to comply with that legislation, with special attention regarding their duties and obligations, which are duly determined by EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L..

### **DATA COLLECTION:**

The acceptance of these conditions requires the user to provide certain data necessary for the provision of their services, that will be requested personally through forms or the Web page. At the time of data collection, the user will be informed of his rights.

So that the information included in our files is up to date and free of errors, we ask our customers and users to inform us as soon as possible, any changes and corrections of their personal data.

### **OBJECTIVE: EXERCISE OF RIGHTS**

In order to exercise the rights of access, rectification, cancellation or suppression, revocation of consent, limitation of data treatment or portability, this must be directed to EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L., C/ Córdoba, nº 2, Las Rozas, Madrid province, Zip Code 28231, Spain. Nevertheless, other methods may be used provided these indicate the identity of the customer who exercises any of the foregoing rights.

### **CONSENT:**

The user will provide his consent so that EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L. can make use of his personal data in order to provide a proper performance of the contracted services.

Completion of the form included in the site or sending e-mails or other communications to EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L., implies the customer's express consent to the inclusion of the personal data in the file, owned by EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L.

At the time of the request for this information, the customer or recipient of information will be informed of the purpose for which data are collected, the identity and address of Eurocontrol Asesores Contables y Tributarios SL and the user's authority to exercise the rights of access, rectification, cancellation or suppression, revocation of consent, limitation of data treatment or portability and to present a complaint to the AEPD.

### **CESSION TO THIRD PARTIES:**

Eurocontrol Asesores Contables y Tributarios SL does not provide information of a personal nature without the express consent of its owners, which must be provided on each occasion, and only provided purpose noted and always with the consent of the user or client.

### **CONFIDENTIALITY AND PROFESSIONAL SECRECY:**

The data collected from all private communications between EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L. and customers or users will be treated with absolute confidentiality, EUROCONTROL ASESORES CONTABLES Y TRIBUTARIOS S.L. is committed to the obligation of secrecy of personal data and its duty to protect the data and take all necessary measures to prevent their alteration, loss or unauthorized access to treatment, according to what is established in the current regulations.

In addition, any type of information that the parties exchange among themselves, will have the category of confidential information, and any that is agreed that has such a nature, or that which simply has the content of confidential information. The visualization of data through Internet, will not mean direct access to such, unless there is express consent of its owner on every occasion.

#### **CHANGES IN THE POLICY OF SECURITY AND DATA PROTECTION:**

Eurocontrol Asesores Contables y Tributarios SL reserves the right to change its security policy and data protection, in order to adapt to new legislation or case law, as well as those arising from existing codes of conduct in the matter, or from strategic corporate decisions, with effect from the date of publication of this change on the website of Eurocontrol Asesores Contables y Tributarios SL.

#### **CONTACT ADDRESS:**

This Website is managed by Eurocontrol Asesores Contables y Tributarios SL, con CIF B82169558.

The file created is located at the registered office, which is established for the purposes of this Legal Notice in Eurocontrol Asesores Contables y Tributarios SL, C/ Córdoba, nº 2, Las Rozas, Madrid province, Zip Code 28231, Spain, under the supervision and control of Eurocontrol Asesores Contables y Tributarios SL which assumes responsibility for the security measures of technical and organizational nature to protect the confidentiality and integrity of information in accordance with the provisions of the European Regulation of Data Protection UE 2016/679 of 27 April in Parliament and Council and the rest of current national legislation and other applicable legislation.

Eurocontrol Asesores Contables y Tributarios SL according to Law 34/2002 of Services of the Information Society and Electronic Commerce, announces that the interpretation of that law, includes within these services the provision of information by such means. In any case, the European Regulation of Data Protection UE 2016/679 of 27 April in Parliament and Council and the rest of current national legislation and other applicable legislation shall apply in this regard, especially in regard to data collection personal information to interested parties, and the creation and maintenance of personal data files.